

The Policies and Programs of Kannada University



Kannada University, Hampi
Vidyaranya 583 276

Content

1. Introduction
2. Vision and Mission
3. Code of Conduct - Teachers
4. Code of Conduct - Non-Teaching Employees
5. Code of Conduct - Students
6. Research Policy
7. Plagiarism Policy
8. Consultation Policy

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Introduction

With the intention of introducing Kannada University policies and programs this booklet is prepared. Before introducing the policies and programs a few words on the birth and location of the university. In the year 1991 Kannada University was established through the Kannada University Act, 1991. University is located in Hampi. For the following reasons Hampi was chosen to locate the university. Hampi was the site of Vijayanagara Kingdom. Vijayanagara Kingdom has been the icon of Kannada identity and has inspired the Karnataka unification movement. In other words Hampi is symbolically representing the unified Karnataka. Besides, Hampi is the treasure house of Indian Architecture and has been recognized by UNESCO as a World Heritage Center.

Founders of Kannada University were not only specific about The location of the university; they had the intention of establishing a unique university. Unique in terms of purpose, in terms of language, in terms of definition of knowledge and in terms of jurisdiction. The primary objective of the University is to conduct multidisciplinary and interdisciplinary research on various aspects of Karnataka and Kannada. Other universities produce and impart knowledge in English and this has created a gap between universities and society. In order to bridge this gap university initially produced knowledge in Kannada. However later on University understood that this is not simply a problem

of language; rather it is much more complex issue involving theories, methods, concepts and research communities. In the process now we do not confine our definition of knowledge to the definition given by science but we expand it to take into account the non-science definition and understanding of knowledge found in our own and other cultures. University doesn't have a regional and disciplinary jurisdiction unlike other universities. Its research programs break the disciplinary boundaries to create new grounds in knowledge production.

Vision and Mission

Vision Statement

- To be a premiere institute in the world specializing in Karnataka Studies.
- To Produce and disseminate all knowledge in Kannada.
- To explore the diverse ethos and culture of Karnataka and sustain it as a pluralistic society.

Mission Statement

- To promote multi-disciplinary research in Kannada on culture, society, economy and polity.
- To make research materials (both discursive as well as material) available to scholars of Karnataka Studies.
- To study the linguistic (textual, oral, performative and discursive) practices of the society in general and marginalized communities in particular.
- To identify multiple knowledge systems with which the communities operate and theorize them.
- To discover, decipher and preserve manuscripts inscribed on leaves, stone and on other materials.
- To develop theory, method, concept and language to meet the research practices of Kannada research community.
- To train and promote the spirit of multi-disciplinary research practices among the students.
- To critically examine and make viable the agricultural, business and other livelihood practices of the communities

- To establish academic and community linkages to take the knowledge to society and to bring back the knowledge underlining their practices.
- To make available research/knowledge in Kannada to both academics and those who are interested through publications, databases and web services.
- To be a platform for scholars of other institutions who are working in the thrust areas recognized by the university.

Value Framework

- Sustaining plurality in idea production.
- Encouraging the habit of questioning.
- Inculcating the spirit of secularism
- Promoting harmony of nature and culture

Major Programs of the University

1. Ph.D.
2. M.Phil.
3. MA.Ph.D.
4. D.Lit.
5. Diploma

1. Ph.D. Program Outcomes

The major research program of the University is Ph.D., program. On the successful completion of this program students get the Doctoral degree and the following skills -

- Students develop skills to consult the existing body of knowledge and raise questions against the existing body of knowledge and also formulate research objectives
- To grasp both quantitative and qualitative research methods and to implement research designs and methods to produce knowledge
- Equips students with oral and written competencies to participate in seminars and articulate their ideas in front of research communities

- Equips the students with skills to write research papers, articles and thesis to expand the frontiers of knowledge in their research field
- This program prepares the student to take up intellectually demanding positions and to contribute for the societal development

2. M.Phil., Program Outcomes

Main objective of M.Phil. program is to provide some basic ideas on research and to develop the following competencies and skills among the students:

- Understand the basics of research methods
- To enable the students to understand the basic of theory and concepts
- To train them to make dialogue with the existing body of knowledge
- To introduce them to the basics of research paper writing

3. Program Outcomes of MA. Ph.D.

By the time the student graduates, he / she shall acquire -

- Extensive and intensive knowledge on the discipline of the program
- Student acquires research skills such as preparing synopsis, collecting data, analyzing data and writing report.
- Students are trained to communicate both in oral and written form and to make seminar presentations
- Seminar presentation both inside and outside the classrooms enable the students to acquire teaching skills
- Collective actions students undergo during the course of program enable to them to participate in collective actions for the societal development

4. Program Outcome of D.Lit.

- Enables the candidates to document their life experiences

- Makes immense contribution to the body of traditional knowledge
- Gives the candidate a sense of satisfaction of passing on their experience to the next generation
- Accumulated body of traditional knowledge may be used to solve the present problems

5. Program Outcomes of Diploma/Graduation

By the time the student completes Diploma/Graduation, he/she shall:

- Acquire knowledge on the diploma/degree subjects
- Skills of oral and written communications are imbibed by the students
- Collaborative activities inside the classroom prepares students for collaborative activities outside the classroom.

Code of Conduct - Teachers

Teaching is a noble profession. Teaching involves making learners acquire knowledge/skill and each successive acquisition of knowledge modifies their being/character. Character is formed less by sermon and more by what they acquire, how they acquire. The teacher would be the live example of what the learners want to be. Hence a teacher personifies the goal that the learners aspire to be. The teacher can be a role model to his/her pupils only when he/she has a spirit of dedication, moral integrity, and purity in thought, both in word and deed. Therefore a teacher is expected to conduct himself/herself with deep sense of responsibility towards the institution and to the society. In their effort to be role models to the learners, the institution expects the teachers to adhere to the following conduct. In order to frame this code of conduct for teachers, students and non-teachers material from other Universities are used.

Misconduct or Improper Conduct:

The following acts shall constitute improper conduct on the part of a teacher of the Kannada University:

1. Failure to perform academic duties such as preparation, lectures, assessment, guidance, invigilation and all other work connected with examinations.
2. Gross partiality or carelessness in assessment of students, deliberately giving more or less marks in the exams and attempting to victimize students or others on any pretext.
3. Undue and inexcusable delay in evaluation of examination papers/dissertation.

4. With ulterior motive of gaining personal benefits inciting students against other students and colleagues against other colleagues or against the university.
5. Any kind of discrimination material or otherwise on the basis of caste, creed, religion, race, sex, or region.
6. Raising questions of caste, creed, religion, race, sex, or region in his/her relationship with his/her colleagues with the intention of improving of his or her prospects at the cost of the prospects of others.
7. Without appropriate rationale refusal to carry out the decisions by appropriate administrative and academic bodies and/or functionaries of the University.
8. Violation of codes of intellectual honesty, such as intentional misappropriation of the writings, research, and findings of others, in other words involving in plagiarism.
9. Any other act which is not conducive to smooth and well functioning of the University.

Maintenance of Integrity and General Discipline

1. Every teacher shall at all times maintain absolute integrity and devotion to duty and also be honest and impartial in his/her official dealings.
2. The teacher shall, at all times, be courteous in his/her dealings with other members of staff, students and members of public.
3. Every teacher shall set an example to his/her colleagues and students.
4. Every teacher of the University, except part-time teachers, is a whole-time employee of the University, and may be called upon to perform such duties as may be assigned to him/her by the competent authority, beyond scheduled working hours and on closed holidays, Sundays and vacation.

5. The teacher of the University shall be required to observe the Schedule hours of work, during which he/she must be present at the place of his/her duty.
6. Except for valid reasons and/or unforeseen contingencies, no teacher shall be absent from duty without prior permission.
7. No teacher shall leave station except with the previous permission of the proper authority even during leave or vacation.
8. Whenever leaving the station, the teacher shall inform the Head of the Department concerned or the Registrar if he/she is himself the Head of the Department, the address where he/she would be available during the period of his/her absence from station for purpose of correspondence and communication from the University.
9. No teacher shall discriminate others on grounds of caste, creed, sect/religion, sex, nationality, language, political affiliation. He shall also discourage such tendencies among his colleagues and students.
10. Every teacher shall devote himself wholeheartedly to his work and utilise his time to the service of the University and to the cause of education and give full cooperation in all academic programmes and other activities conducive to the welfare of the student community.
11. The teacher shall not resort to arbitrary denial of access to instruction, or persistent intrusion of material unrelated to the course.

Code of Professional Ethics

Teachers and their responsibilities

Whoever adopts teaching as a profession assumes the obligation to conduct himself/ herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of

his/her students and the society at large. Therefore, every teacher should see that there is no incompatibility between his/her precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community.
2. Manage their private affairs in a manner consistent with the dignity of the profession.
3. Seek to make professional growth continuous through study and research.
4. Express free and frank opinion by participation at professional meetings, seminars, conferences towards the contribution of knowledge.
5. Maintain active membership of professional organization and strive to improve education and profession through them.
6. Perform their duties in the form of teaching, tutorial, practical, seminar and research work continuously and with dedication.
7. Co-operate and assist in carrying out functions relating to the educational responsibilities of the university.
8. Participate in extension, co-curricular and extracurricular activities including community service.

Teachers and The Students

Teachers should:

1. Respect the right and dignity of the student in expressing his/her opinion.

2. Deal justly and impartially with students regardless of their religion, caste, political affiliation, economic, social and physical conditions.
3. Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
4. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
5. Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.
6. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
7. Pay attention to only the attainment of the students in the assessment of merit.
8. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward.
9. Aid students to develop an understanding of our national heritage and national goals. and
10. Refrain from inciting students against other students, colleagues or administration.

Teachers and Colleagues

Teachers should:

1. Treat other members of the profession in the same manner as you expect them to treat you.
2. Speak respectfully of other teachers and render assistance for professional betterment.
3. Refrain from lodging unsubstantiated allegations against colleagues to higher authorities. and

4. Refrain from allowing considerations of caste, religion, sex or political affiliation in your professional interaction with your colleagues.

Teachers And Authority

Teachers should:

1. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and / or professional organizations for change of any such rule detrimental to the professional interest.
2. Refrain from undertaking any other employment and commitment including writing thesis for the students and favouring others in any form which are likely to interfere with their professional responsibilities.
3. Co- operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand.
4. Co- operate through their organizations in the formulation of policies of the other institutions and accept offices.
5. Co-operate with the authorities for the betterment of the institutions keeping in view the interest of the institution and in conformity with dignity of the profession.
6. Should adhere to the conditions of contract.
7. Give and expect due notice before a change of position is made. and
8. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

Teachers And Non-Teaching Staff

Teachers should:

1. Maintain cordial relation with the non-teaching staff
2. In routine interaction treat them as your equals
3. Queries and clarification on the official transactions shall be made formally
4. Not try to influence or coerce them in any form to get your work done
5. Try to command respect from them rather than demanding respect

Teachers And Society

Teachers should:

1. Recognize that education is a public services and strive to keep the public informed of the educational programmes which are being provided.
2. Work to improve education in the community and strengthen the community's moral and intellectual life.
3. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole.
4. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.
5. Refrain from taking part on subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but activity work for National Integration.

Code of Conduct - Non-teaching Employees

- 1. Every employee shall, at all times,**
 - a. maintain absolute integrity
 - b. show devotion to duty
 - c. be strictly honest
 - d. be impartial in his/her official dealings and
 - e. do nothing which is unbecoming of an employee of the University
2. An employee shall at all times be cordial in his/her dealings with other members of the non teaching staff, teachers, students and members of the public.
3. An employee shall observe the scheduled hours of work during which he must be present and do the duty at the place of duty.
4. Unless otherwise stated specifically in the terms of appointment, every whole-time employee, when called upon to perform such duties as may be assigned to him by the Authorities or Officers or Heads of the Departments/ Institutions under whom he works, beyond scheduled working hours and on Public/Optional holidays and Sundays, he shall attend to the work entrusted.
5. Except for valid reason and/or unforeseen contingencies, no employee shall be absent from duty without prior permission.
6. No employee shall leave the headquarters except with the prior permission of the proper authority even during the leave, vacation or holidays.

7. While leaving the Headquarters, the employee shall inform the Head of his Office, the address where he would be available during the period of his absence from headquarters, for purposes of correspondence and communication from the University.
8. No employee shall act in a manner which will place his official position under any kind of embarrassment.
9. Every employee, holding a supervisory post shall take all steps to ensure the integrity and devotion to duty of all employees under his/her control and authority at that time.
10. No employee shall, in the performance of his/her official duties or in exercise of powers conferred on him/her, act otherwise than in his/her best judgement, except when he/she is acting under the direction of his/her official superior and shall, where he/she is acting under such direction, obtain the direction in writing, wherever practicable, and where it is not practicable to obtain the direction in writing, he/she shall obtain written confirmation of the direction as soon thereafter as possible.

Joining in Association

1. No employee shall join or continue to be a member of an association, the objects or activities of which are prejudicial to the interests of the University or the sovereignty and integrity of India or public order or morality; provided that an employee may become a member of the Association of employees as may be approved by the University according to Laws.
2. No employee shall engage himself or participate in any demonstration or strike or incite students or others to demonstrate, or strike, which is prejudicial to the public order, decency or morality, or which involves contempt of court, defamation or incitement to an offence.

Representation

Whenever an employee wishes to put forth any claim, or seeks redress of any grievance or of any wrong done to him, he must forward his case through proper channel, and shall not forward advance copies of his application to any higher authority, unless the lower authority has rejected the claim, or refused relief, or the disposal of the matter is delayed by more than three months.

Evidence before a committee or any authority

1. In all cases related to the university, no employee, shall, except with the previous sanction of the University give evidence in connection with any inquiry conducted by any person, committee or authority.
2. Nothing in this paragraph shall apply to -
 - a. the evidence given at any inquiry before an authority appointed by the University, Government, Parliament or by a State Legislature. or
 - b. the evidence given in any judicial inquiry. or
 - c. the evidence given at any departmental inquiry ordered by the University Authorities.
3. No employee shall, except in accordance with any general or special order of the competent authority, or in the performance, in good faith, of the duties assigned to him, communicate, directly or indirectly, any official document or any part thereof or its contents or information to any other employee or to any person to whom he is not authorised to communicate such document or information.
4. No employee shall enter into any pecuniary arrangement with any other employee or student of the University or any other person so as to afford any kind of advantage to either or all of them in any unauthorised manner or against the specific or implied provisions of any Law for the time being in force.

5. No employee shall, except with the previous sanction of the Executive Council, ask for or accept contributions to, or otherwise associate himself with the raising of funds or other collections in cash or in kind in pursuance of any object whatsoever except for a bona fide purpose, e.g. for Reception/ Farewell or for financial assistance to a member of the University staff or his family in distress.
6. No employee shall, except with the previous permission of the Executive Council, engage, directly or indirectly, in any trade or business or undertake any other employment outside his official assignments; provided that an employee may, without such sanction, undertake honorary work of a social or charitable nature or occasional work of a literary, artistic or scientific character, subject to the condition that his official duties do not thereby suffer, but he shall not undertake and shall discontinue such work, if directed by the Vice-Chancellor.
7. No employee shall, without the previous sanction of the Executive Council, except in discharge of official duties take part in the registration, promotion or management of any bank or other company, which is required to be registered under the companies Act, 1956 or any other Law for the time being in force or any co-operative society for commercial purposes; Provided that an employee may take part in the registration, promotion or management of a co-operative society substantially for the benefit of the employees registered under any Law relating to Co-operative Societies for the time being in force in the State, or of a literary, scientific or charitable society registered under the Societies Registration Act, 1860 or any corresponding law in force.

Insolvency, habitual Indebtedness and Criminal Proceedings

1. Any employee who gets involved in any criminal proceedings shall immediately inform the Registrar through the proper channel irrespective of the fact whether he has been released on bail or not.
2. Any employee who is detained in police custody, whether on criminal charge or otherwise, for a period longer than forty-eight hours shall not join his duties in the University unless he has obtained written permission to that effect from the University.

Vindication of Acts and Character of Employees

1. No employee shall, except with the previous sanction of the Executive Council, have recourse to any Court of Law or the Press for the vindication of any official act which has been the subject matter of adverse criticism or an attack of defamatory character.

Provided nothing in this Law shall be deemed to prohibit an employee from vindicating his/her private character or any act done by him/her in his private capacity and where any action for vindicating his/her private character or any act done by him in private capacity is taken, the employee shall submit a report to the Registrar regarding such action.

2. He/she shall not, except with the previous sanction of the Executive Council, accept from any person or body, compensation of any kind for malicious prosecution or defamatory attack in respect of his official act unless such compensation has been awarded by a Court of Law.

Movable, Immovable and Valuable

Every employee shall, on first appointment in the University service and thereafter at such intervals as may be prescribed by

general or special orders of the Executive Council, submit a Return in such form as the University may prescribe in this behalf of all immovable property owned, acquired or inherited by him/her or held by him/her on lease or mortgage, either in his/her own name or in the name of any member of his/her family or in the name of any other person.

Misuse or Improper use of Official

No employee shall use carelessly for personal, commercial, political or religious purposes, resources, facilities, and amenities provided to him by the University for the discharge of his official duties.

No employee or his family shall accept gifts which may influence in exercising his/her powers and discharging his/her duties.

Prohibition of sexual harassment of women employees

No employee shall in the performance of his official duties act in a discourteous and discriminate manner with any working woman or indulge in sexual harassment either directly or by implication.

Explanation: For the purpose of this rule, 'sexual harassment' includes such unwelcome activities either directly or by implication have—

- a. physical contact and advances.
- b. a demand or request for sexual favours.
- c. sexually coloured remarks.
- d. showing pornography. and
- e. any other unwelcome physical, verbal or non-verbal conduct of sexual nature. Such conduct which amounts to a special offence under the Indian Penal Code or under any other Law for the time being in force.

Smoking consumption of Alcohol and drugs

No employee shall smoke within the campus or sell, buy, transport, possess, consume or otherwise deal with intoxicating liquor, narcotic drugs, psychotropic substances which are prohibited by Law.

Savings of other Laws

The provisions of these Laws shall be in addition to, and not in derogation of, any other Law or order of any competent authority, for the time being in force, regulating the conduct of employees in the University.

Code of Conduct - Students

These rules may be called the Kannada University Students Conduct rules. These rules shall apply to every student of the Kannada University. Student means any person undergoing any course offered by the university either in the regular mode or in distant education mode. There are competent authorities such as the Department Committee, the University Disciplinary Committee and the Executive Council to deal with subject of matter of student discipline.

Student Decorum & Discipline

Every student is encouraged and expected to evolve, as a responsible citizen with commitment to uphold the dignity and image of the University in which he/she is undergoing the course. Every student is expected to behave with decorum and honesty by avoiding acts mentioned in clauses below that are considered as acts unbecoming of a student which are punishable.

- a. Any form of ragging and eve-teasing.
- b. Causing disturbance by noisy and unruly behaviour.
- c. Causing damages to the property of the University.
- d. Misbehaviour in the Public transport system, causing damages to public properties, disrupting traffic or causing annoyance to the public in any form.
- e. Any kind of inducement to any employee of the University expecting undue favour.
- f. Sending petitions of complaints to outside individuals/ establishments without the approval of the authorities and

without exhausting the available redressal mechanism in the University.

- g. Any other conduct opposed to decency and public morals.

Dress And Identity Card

- a. Every student shall wear a decent, modest dress.
- b. Every student shall carry his/her identity card on person and it should be shown on demand to any teaching staff or security personnel.

Use of Alcohol and Drugs

- a. Smoking in the campus is strictly forbidden.
- b. Possession and Consumption of alcohol and illicit drugs inside the premises of the University is prohibited.
- c. Students found inside the premises of University in a state of intoxication are liable for punishment.

Punishment and Disciplinary Authority

- a. No student shall be punished without giving him/her a reasonable opportunity of being heard by the authorities.
- b. Students violating the conduct rules are liable for punishment which includes censure, loosing attendance, suspension from the course, imposition of fine, suspension from the University, dismissal and rustication.
- c. The Department Committee of the University department shall consider each case of violation of conduct rules and shall take suitable action through unanimous decision. The decision by the Department Committee will be final as far as minor punishments like censure etc. are concerned.
- d. If the act of violation is serious or the decision is not unanimous, the Departmental Committee shall refer the case with its remarks for suitable action to the University Disciplinary Committee.

- e. The University Disciplinary Committee shall be the competent authority to recommend to the authorities for imposing major punishments like suspension, dismissal and rustication.
- f. The composition of the University Disciplinary Committee is as follows: 1.Vice-Chancellor 2. Head of the respective Departments 3. One Senior Professor 4. One woman faculty representative nominated by the Vice-Chancellor 5. One faculty from the SC/ST category representative nominated by the Vice-Chancellor

Appeal / Revision

The Departmental Committee and the University Disciplinary Committee are empowered to review the punishment imposed on a student. The delinquent student can prefer appeal or revision within a period of 15 days from the date of communication of the order. While reviewing, the Departmental Committee will include the Dean of the respective faculty and the University Disciplinary Committee will include one more member nominated by the Vice-Chancellor as a special invitee.

Appellate Authority

The Executive Council shall be the appellate authority for all student disciplinary matters. However, the student shall not appeal to the higher authorities/Executive Council without approaching the Department/University Disciplinary Committee for review.

Performance Sheets Results And Student Redressal:

The internal assessment papers, after evaluation, shall be returned to the students by the teacher concerned.

The Teacher of a course shall give the attendance and consolidated marks in hard and soft copy (in the prescribed template soft format) to the head of the department who in turn consolidates all such sheets pertaining to the programme offered

by the department and forward the same to the Controller of Examination.

If a student has any dissatisfaction with regard to the award of internal assessment marks the same may be represented to the Departmental Committee in writing for redressal.

Research Policy

Preamble

Universities are supposed to produce knowledge and disseminate knowledge. The knowledge production happens mainly in English, and the user of this knowledge which is in English is hardly able to access due to lack of knowledge of English, as hardly 3% of our population knows English. Thus the knowledge produced doesn't reach the concerned people who can make better use of this knowledge. While Universities are supported from public fund, it is hard to justify this elitist nature of knowledge production in Indian Universities. In recent years, a lot of epistemological questions have also been raised about the validity of producing knowledge of Indian society in English using the conceptual categories produced in English based on Euro-American experience, while Indian societies predominantly transact in/through Indian languages.

Kannada University is not just a knowledge disseminating University but knowledge producing as well as disseminating University. The research by the faculty members is the main stay of its functioning. Apart from faculty members, research programs are offered to help those who would like to carry research. The knowledge produced is disseminated through its publications, seminars, conferences, symposiums, workshops and it is able to take the knowledge thus produced to the people and the concerned agencies, which could use it to build a better society.

Research is mandatory for all teachers; the teachers and research scholars are encouraged to seek external funding from agencies, University also provides grants to teachers and financial assistance to students when external funding is not available.

The completed research projects by the faculty members need to be submitted to the University and after carrying out the necessary academic audit of the report; the research out-put may get published by the University.

Objectives

The main objective of this research policy is to the guide research activities of the teachers and others who are pursuing university sponsored research projects. The specific objectives of the research policy are

1. To promote multidisciplinary research in Kannada on all aspects of Karnataka in Kannada and when necessary in English
2. To produce knowledge of the world in Kannada
3. To encourage plurality in knowledge production and dissemination
4. To establish link between societal requirements and knowledge production
5. To focus on areas are which are hitherto neglected by the discipline/researchers
6. To make knowledge produced accessible to the needy

Promotion of Research by teaching faculty

The University promotes maximum freedom in all areas of research. Scholars are free to take up research on any area of their interest keeping the mandate of the University and the concerned Department in view. They are free to seek support from any funding agencies for their research work. Scholars are free to report their findings and conclusions of their research. However, scholars

are advised to take care of the vision and missions of the university while pursuing their research projects. The statutory bodies established by the University scrutiny the research projects of the faculty members and also evaluate the proposed research to see whether the proposal contributes to the regional and national development.

The research is structured in two ways:

1. **Individual Project:** where the research proposal is prepared by the individual teacher and approved by the concerned statutory bodies.
2. **Department Project:** Where the proposal is prepared by the Department as a whole and a component is taken up for further research by a faculty member either individually or in group depending on the seed money allocated to the department by the University.

Due to limited resources, the University encourages scholars to seek support from external sources. Outside scholars who are interested to pursue research are given basic facilities such as library, computer and other necessary facilities.

Individual Research Projects(on the lines of minor research project)

In order to encourage research spirit among the young faculty members, university provides seed money to take minor research projects. University also encourages faculty members to seek financial assistance from external agencies such as UGC, ICHR, ICSR and other funding agencies.

All the faculty members are required to prepare a research proposal and submit the proposal to scrutiny committee at the level of the Department. Scrutiny committee shall send the proposal to experts to get expert opinion on the proposal. Based on the expert opinion the committee decides the viability of the

proposal. If the proposal is worth pursuing and if there is sufficient research fund in the university, committee recommends for internal funding otherwise suggests the scholar to seek external funding. If the project is internally funded, it will be subjected to rules and regulations governing research work in the university. It is also mandatory to send a half yearly progress report of such research projects to the University. The Board of Studies at the Department and Adhyayananga (Academic wing) at the University level monitor the projects. The University also constitutes committees comprising of external experts to see that the project are completed in stipulated time.

Department Research Projects

University being a research university lays more emphasis on Department research projects, where all the members of a department work on different components of a project. Thrust areas of research specified under plurality of knowledge are considered on priority basis for such research projects. The research projects are funded either externally or internally. Those department which have secured Special Assistance Program under the UGC, are encouraged to make it part of such programs.

The department/researcher need to maintain accounts and submit periodical progress report to the funding agency as per the requirement of the funding agency/MoU. When the University is funding the project, it allocates the money to the projects in a particular department in the budget provisions. All these projects are subject to the financial rules/regulations of the University.

Multi-disciplinary Research: Looking social problem with single lens does not give different dimensions of a problem. That's why multi-disciplinary research became a must nowadays. In order to meet the demands of multi-dimensional approach University organized departments with faculty from multi-disciplinary

backgrounds. The University has decided to encourage multi-disciplinary research activities and decided to take the following steps to achieve the goal.

- a. Identify the multi-disciplinary areas of research.
- b. Identify the experts from different disciplinary background and provide a platform for them to work together.
- c. University strives hard to create both physical and intellectual environment suitable for multi-disciplinary research.
- d. University either funds internally or explores external sources to fund interdisciplinary research.

Doctoral and Post-doctoral Programs

The University offers five programs–

1. Ph.D.
 2. M.Phil.
 3. M.A.Ph.D.
 4. D.Lit.
- Only those who qualify in the entrance examinations conducted by the university shall be admitted to these programs.
 - For the students who qualify and get admitted the financial support and residential facilities are offered in the campus.
 - Students are encouraged to seek financial support for their research from external sources such as UGC, ICHR, Rajeev Gandhi Research Fellowship, National Higher Educational Fellowship, Maulana Abdul Azad Fellowship, Backward Classes Commission and other sources.
 - In order to equip the students with the research skill, workshops on research methods shall be organized regularly. In these workshops both the quantitative and qualitative research methods shall be taught to the students.

- The University encourages faculty and research scholars to get funding for attending conferences from external agencies as a matching share so that the quality in research paper can be maintained.
- University provides in-house publication facilities.
- In addition to the in-house facilities, University encourages faculty and research scholars to publish their works with regional and national publishers.

Plurality of Knowledge

Kannada University believes in plurality of knowledge and thus allows/encourages different epistemologies to be employed in research.

1. University attempts to project Kannada culture, expressed through art, architecture, sculptures, paintings, iconography, epigraphy, theater, dance, music, tribal art, religion, philosophy of life and social movements along with the epistemologies in which they are encoded.
2. University encourages preserving traditional knowledge systems and see whether those epistemological frameworks are useful for the present problems.
3. Faculty and research scholars are encouraged to theorize and examine the ways of living of marginalized communities
4. University attempts to develop Kannada as a repository of knowledge in relation to modern advances in sciences and technology.

Publication

University has established its own publication wing called Prasaraanga. The publication wing has its own rules to regulate the publication. The rules specifies the procedure one should follow to publish ones work. Research works of employees and outsiders are published after proper referee report by panel of

experts. In addition to in-house publication the University encourages faculty members and students to publish in reputed journals. Each research scholar needs to publish at least two research papers before submitting his/her dissertation for colloquium. Publishing wing of the University has a sales division which takes the published works to the people.

Study Chairs

The University has ten study chairs. They are Studies on Dalit Culture, Lohia Studies, Studies on Shamba Joshi, Studies on PurandaraDasa, Hyderabad Karnataka Regional Studies, Valmiki Studies, Jaina Studies, Halumata Studies, DevaraDasimayya Studies and Dr. Rajkumar Studies. Professors who have expertise in respective fields are appointed as chairpersons of these chairs. These chairs take up research and publication works in their fields.

Code of Ethics

In order to ensure academic integrity among the scholars University has adopted University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2017 with necessary modification. Researchers need to adhere to the principles declared in the above regulation.

Plagiarism Policy

Kannada University is a research oriented university which takes research seriously and has a strong ethical policy with regard to plagiarism. Research involves consultation of existing literature on the subject, which is called as existing body of knowledge in that domain/area. The existing body of knowledge may be in the form of published and unpublished books, articles, reports and theses. Kannada University admits researchers to explore, in addition to the published and not published sources, oral sources of knowledge. There are established practices of consulting and acknowledging the material from the above sources. If the researcher fails to adhere to the established practices of consulting and acknowledging the material from the existing body of knowledge, that amounts to plagiarism. In order to create awareness and consequences of plagiarism, the University has drafted a plagiarism policy. This plagiarism policy of the University has been drafted based on the UGC's *Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions Regulations, 2017*.

Objectives

1. To create awareness among the faculty and researchers about ethical practices of carrying out research
2. To promote academic integrity
3. To prevent plagiarism in academic activities among students, researchers, faculty and other members of academic staff as well as employees of the University

4. To educate students and faculty on responsible conduct of research, study, project work, assignment, dissertation
5. To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism
6. To take action whenever a student, faculty or staff of the Kannada University commits the act of plagiarism

Awareness Programs

1. The University shall regularly organize training workshops for students, faculty and others involved in research to seek permission of the author/copyright holder of the material wherever necessary, acknowledge the original source and follow the reference-giving practice of the specific disciplines.
2. The University shall organize seminars and workshops to create awareness on the responsible conduct of research among the students and faculty.
3. Ethical aspects of research and publication shall be made a compulsory part in the coursework of the M.Phil., and Ph.D., programmes.
4. The University shall include elements of ethical/responsible conduct of research and publication in Orientation and Refresher courses organized for faculty and other members of the University.
5. The University shall train student, faculty, staff in using plagiarism detection tools and reference management tools
6. The University shall encourage students, faculty, staff and researchers to register on international researchers' Registry systems.

Preventing Plagiarism

1. Every student submitting a thesis, dissertation, term paper, report or any other such documents to the University shall submit an undertaking indicating that the document has been

- prepared by him or her, and that the document is his/her original work and free of any plagiarism.
2. The undertaking shall include the fact that the document has been duly checked through a plagiarism detection mechanism approved by the University
 3. Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free
 4. The University shall submit to INFLIBNET soft copies of all M.Phil., Ph.D. dissertations carried out in its various departments/campus after the award of degrees for hosting in the digital repository under the “Shodhganga e-repository” program
 5. The University shall take steps to create appropriate software to ensure that documents such as dissertations, term papers, reports, publications or any other such documents are free of plagiarism at the time of their submission.

Similarity Checks for exclusion and Plagiarism

The similarity checks for plagiarism shall exclude the following–

1. All quoted work either falling under public domain or reproduced with all necessary permission and acknowledgment.
2. All references, bibliography, table of content, preface and acknowledgements.
3. All minimal similarities of minor nature
4. All generic terms, laws, standard symbols and standards equations.

Levels of Plagiarism

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition-

1. Similarities upto 10% excluded
2. Level 1: Similarities above 10% to 40%
3. Level 2: Similarities above 40% to 60%
4. Level 3: Similarities above 60%

Plagiarism Disciplinary Authority (PDA)

1. University shall constitute PDA to investigate the complaint of plagiarism and to take disciplinary action against those who are involved in the act of plagiarism
2. There shall be three members in the PDA chaired by the Vice-Chancellor of the University. The other members shall be one senior academician not below the rank of Professor and another Director of Adhyanga.
3. The PDA shall assess the level of plagiarism and recommend the penalty accordingly

Penalties

1. Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of UG, PG, Masters, MPhil., Ph.D. and faculty & staff of the Kannada University, only after academic misconduct on the part of the offender has been established without doubt.
2. Penalties shall be imposed only when all avenues of appeal have been exhausted and the individual in question has been provided enough opportunity to defend himself or herself in a fair, transparent manner.
3. Since the act of plagiarism, witting or unwitting, is potentially detrimental to the academic credibility and social reputation of the individual concerned, all proceedings of investigations and imposition of penalties shall be conducted in camera so as to prevent encrustation of stigma and slur upon individual concerned.

Penalties for Students

Plagiarism Disciplinary Authority (PDA) of the University based on its investigation shall recommend penalty considering the severity of the Plagiarism.

Level 1: Similarities above 10% to 40% - Such student shall not be given any mark and/or credit for the plagiarized script and shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.

Level 2: Similarities above 40% to 60% - Such student shall not be given any mark and/or credit for the plagiarized script and shall be asked to submit a revised script after a time period of one year but not exceeding eighteen months.

Level 3: Similarities above 60% -Such student shall not be given any mark and/or credit for the plagiarized script and his/her registration for that course to be cancelled.

Note 1 : Penalty on repeated plagiarism- Such student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note 2 : Penalty in case where the degree/credit has already been obtained– If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period decided by PDA.

Penalties for faculty, staff, researcher of the University

Level 1: Similarities above 10% to 40% - shall be asked to withdraw manuscript submitted for publication and shall not be allowed to publish any work for a minimum period of one year.

Level 2: Similarities above 40% to 60% - shall be asked to withdraw manuscript submitted for publication and shall not be allowed to publish any work for a minimum period of two years and shall be denied the right to one annual increment and shall not be allowed to be a supervisor to any UG, PG, M.Phil., Ph.D. student/scholar for a period of two years.

Level 3: Similarities above 60% -shall be asked to withdraw manuscript submitted for publication and shall not be allowed to publish any work for a minimum period of three years and shall be denied the right to two successive annual increments and shall not be allowed to be a supervisor to any UG, PG, M.phil., Ph.D.student/scholar for a period of three years.

Note 1: Enhanced penalty on repeated plagiarism - shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In the case of level 3 offences is repeated then the concerned person shall be dismissed.

Note 2: Penalty in case where the benefit or credit has already been obtained -If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period decided by thePDA.

Note 3: If there is any complaint of plagiarism against the Head of Institution/Department/Center/Chair/University, a suitable action, in line with these regulations, will be taken by the Competent Authority/Senate/Syndicate as the case may be.

Consultancy Policy

Kannada University is a research oriented university. It has four faculties – Faculty of Social Science, Faculty of Humanities, Faculty of Fine Arts and Faculty of Science. All the departments working under these faculties are engaged in research. The knowledge produced by many of our departments deal with issues of development, dalit, tribal culture, women, language and culture etc. Thus they have policy implication in areas of development, education and culture. Keeping in view of the expertise available in the University it has put into place a consultancy policy to govern the exchange of knowledge between university and other institutions/establishments both in terms of production and dissemination of knowledge.

Regulations

Consultancy could be provided either on the invitation from external agencies or could be offered from an individual teacher or a group of teachers of the University to external institution or agency. In all cases it shall be considered as consultancy by the Kannada University and not of an individual or a group of teachers. All the issues related to the finance shall be operated by the Registrar, Kannada University.

In all the cases teacher/s, who is taking active part in the consultancy, shall draft a project proposal of the consultancy work. The project proposal shall contain the following details:

1. Statement of the problem – this part of the proposal shall state clearly the problem for which consultancy is sought

2. Operation of the project – details of method of operationalizing the project shall be spelt out clearly.
3. Financial Budget – Total financial budget of the project shall provide the following details:
 - a. **Cost of equipment, material & books:** The estimated cost of equipment and/or books to be procured for the project is needed to be given explicitly. The purchase will be regulated in accordance with the purchase rules and the items purchased will be the property of the department after completion of the project. The cost has to be given under following heads –
 1. Equipment/spares/accessories,
 2. Consumables, and
 3. Books.The total cost of equipment, material and books shall not exceed 20% of the total cost of the Consultancy.
 - b. **The overhead Charges:** The overhead charges include use of electricity, water and computing facilities (if needed), for book keeping and auditing the accounts and for using any central facilities available in the department/university. This cost also includes any infrastructural built up if needed. This overhead shall not exceed 15% of the total Consultancy charges.
 - c. **Travel:** The travel expenses are to be borne by the client directly if it is not part of the project proposal as estimated costs for national/international travel. If it is part of the project proposal/budget estimate, it shall be governed by the rules of Kannada University under the head TA/DA.
 - d. **Contingent expenses:** An estimated cost for Contingent expenses (postal expenses, phone, stationery etc.) not exceeding 10% of the total project cost can be included under contingent expenses.

- e. **Fee for scientific/technical advice:** Advice can be sought by the experts for the consultancy project by the consultant and a fee can be paid to the external experts not exceeding 10% of the total consultancy charges.
- f. **Remuneration:** Remuneration is to be paid either as honoraria or as charges for working on the project to Principal Investigator and his/her team up to 35% of the total consultancy charges. An honorarium is also to be paid to the administrative staff in the department for handling consultancy project up to a limit of 10% of the total consultancy charges. The Remuneration estimate has to be given under following heads:
 - a. Principal Investigator/Lead consultant
 - b. Other teaching faculty members
 - c. Technical staff directly involved
 - d. Students, if involved
 - e. Administrative staff
1. The total estimated cost under the heads from (a) to (f) cannot exceed the total consultancy charges.
2. No ceiling limit is laid down with regards to the total amount of the consultancy charges.
3. Consultancy activities should not interfere with the regular duties of the individual faculty.
4. The administrative staff has to work on consultancy project, if they receive honorarium in addition to their existing duties.
5. The principal investigator/ lead consultant or the head of the department will directly deal with the client in all matters regarding the Consultancy job.
6. A certificate from the client that the work has been completed satisfactorily is not required except in disputed cases. In case the client is not satisfied, responsibility lies with the consultant to satisfy or ask the Kannada University to refund the charges to the client as per the agreement.

7. In case the consultancy project results in a publication, the rules governing the publications of the Kannada University will apply and the share of the profits accruing will be used as per the publication rules of Kannada University.
8. In case of research consultancy, all the rules are the same except that the work will be considered as the work of Kannada University and the consultant undertaking a visit outside will be considered on duty.
9. Unspent balance if any, in the project, shall be credited to the professional development fund (PDF) of the consultant, which can be utilized by the consultant for the professional growth such as attending conferences, membership of professional bodies, subscribing for research journals etc. This facility will be allowed for next three years or till the retirement of the teacher, whichever is earlier. A detailed account of such expenses shall be needed to be submitted to Accounts section for audit.
10. The consultant needs to take prior permission of Kannada University for undertaking consultancy with detailed projected proposal and the request has to be routed through the head of the department.
11. At the end of every financial year the consultant must submit Utilization Certificate of the consultancy fund made in the year and after completion of the project total receipts and payments need to be submitted either by the consultant or through the finance section of the University for audit by a recognized chartered accountant.

Guidelines for Sponsored Research

Faculty members of the Kannada University shall be encouraged and permitted to take up sponsored research projects to the extent that it does not interfere with the discharge of their

regular duties. The sponsored research projects undertaken could be financed by any Central/State Government funding agencies such as ICHR, CSIR, UGC and other agencies or by the Industry. Such projects normally shall have clearly spelt out time-line and financial budget.